# SALEM COUNTY BOARD OF CHOSEN FREEHOLDERS FEBRUARY 19, 2014 MEETING MINUTES

The meeting was called to order by Director Acton: Pledge of Allegiance was followed prayer led by Freeholder Vanderslice.

Director Acton stated that adequate notice pursuant to the Open Public Meetings Act has been given of this meeting.

On Roll Call, the following Freeholders were present: Deputy Director Cross, Freeholders Laury, Vanderslice, Ware, Bobbitt, Timberman and Acton.

Motion was made by Deputy Director Cross to dispense with the reading of the minutes of the February 5, 2014 Workshop and Regular meetings. Minutes be received, approved and recorded in the Minute Book, seconded by Freeholder Vanderslice, and carried 6/0.

WAIVER OF THE RULES (Resolution No. )

## **SPECIAL PRESENTATION**

### **SPECIAL RECOGNITIONS**

Resolution for the Retirement of K-9 Ben was presented by Deputy Director Cross to his handler Sgt. Robert Hans

Proclamation Designating February 2014 as Black History Month was present to Jim Rowe.

# **CORRESPONDENCE**

### **GENERAL**

Robert Franson, Carneys Point Generating Plant, proposed refinancing of certain NJEDA exempt facility revenue bonds issued in connection with the Chambers Cogeneration Plant

Salem County Improvement Authority Minutes - January 28, 2014 and February 3, 2014

Shay E. Richards, Salem Community College, confirmation that as of June 30, 2014 Salem Community College elected not to return as a member of the One Stop Management Team in the capacity as fiscal agent

### **DEPARTMENT REPORTS**

# **COMMITTEE/COMMISSION MINUTES**

Motion was made by Deputy Director Cross to accept and file the correspondence, and the committee and commission reports and that they be made a part of the Minutes. The motion was seconded by Freeholder Timberman. Motion was carried by a hand vote of 6/0.

Motion was made by Deputy Director Cross that all Bills and Claims, when properly signed and audited be paid and charged to their respective accounts. The motion was seconded by Freeholder Timberman and carried by a hand vote of 6/0.

Resolutions were read in bulk.

### ADMINISTRATIVE COMMITTEE - Acton, Vanderslice, Cross

R. 2014-117

**ADMINISTRATIVE** 

RESOLUTION APPOINTING MEMBERS TO THE SALEM COUNTY INSURANCE FUND COMMISSION

R. 2014-118

**ADMINISTRATIVE** 

RESOLUTION APPOINTING MEMBERS TO THE SALEM COUNTY ADVISORY SOLID WASTE COUNCIL

R. 2014-119 ADMINISTRATIVE

# AMENDMENT TO RESOLUTION 2014-1 TO ESTABLISH JOB CLASSIFICATION TITLES AND SALARY RANGES

R. 2014-120 ADMINISTRATIVE

> RESOLUTION AWARDING A CONTRACT FOR MAINTENANCE AND DESIGN UPDATES FOR VARIOUS SALEM COUNTY WEBSITES (\$16,600 – UNLIMITED OFFICE SOLUTIONS LLC DBA GREEN TECHNOLOGY SERVICES)

R. 2014-121

**ADMINISTRATIVE** 

RESOLUTION APPOINTING MEMBERS TO THE CULTURAL & HERITAGE COMMISSION

R. 2014-122

**ADMINISTRATIVE** 

FINANCE RESOLUTION CANCELLATION OF CHECK

R. 2014-123

**ADMINISTRATIVE** 

RESOLUTION FOR THE APPOINTMENT OF MEMBERS TO THE SALEM COUNTY ADVISORY COUNCIL FOR THE OFFICE OF THE DISABLED

R. 2014-124

**ADMINISTRATIVE** 

RESOLUTION APPROVING AGREEMENT WITH SALEM COUNTY BOARD OF SOCIAL SERVICES TO ACT AS FISCAL AGENT FOR SALEM COUNTY WIA AND WFNJ FUNDS

R. 2014-125

**ADMINISTRATIVE** 

RESOLUTION DESIGNATING TREASURER AS OFFICIAL AUTHORIZED TO APPROVE CLAIMS BETWEEN MEETINGS OF THE GOVERNING BODY

R. 2014-126

**ADMINISTRATIVE** 

## FINANCE RESOLUTION REQUESTING TRANSFER OF FUNDS

Freeholder Vanderslice moved for the adoption of these ten resolutions, with Deputy Director Cross seconding his motion.

Freeholder Timberman questioned why we need to move funds for salary and wages for the jail.

CFO Coleman stated contracts were settled and the funds are for retro's.

As there was no further discussion, the motion for adoption of the foregoing resolutions carried a hand vote of 6/0.

# PUBLIC SERVICES COMMITTEE - Bobbitt, Vanderslice, Acton

R. 2014-127

**PUBLIC SERVICES** 

RESOLUTION FOR THE APPOINTMENT OF A BROKER/CONSULTANT FOR THE COUNTY OF SALEM (MARSH & MCLENNAN AGENCY)

Freeholder Bobbitt moved for the adoption of this resolution, with Freeholder Vanderslice seconding his motion. As there was no discussion, the motion for adoption of the foregoing resolution carried a hand vote of 6/0.

# HEALTH & HUMAN SERVICES COMMITTEE - Vanderslice, Timberman, Bobbitt

R. 2014-128

**HEALTH & HUMAN SERVICES** 

RESOLUTION AUTHORIZING AWARD OF CONTRACTS FOR PROFESSIONAL SERVICES (\$3,226 – DOLORES TURSE, RN, NPC)

R. 2014-129

**HEALTH & HUMAN SERVICES** 

RESOLUTION AUTHORIZING LETTER OF AGREEMENT BETWEEN THE SALEM COUNTY HEALTH DEPARTMENT, DELAWARE VALLEY UROLOGY, LLC AND PENNSVILLE RADIOLOGY (\$1,250 – DELAWARE VALLEY UROLOGY, LLC) (\$14,978 – PENNSVILLE RADIOLOGY)

R. 2014-130

**HEALTH & HUMAN SERVICES** 

RESOLUTION AUTHORIZING FREEHOLDER DIRECTOR AND CLERK OF THE BOARD OF CHOSEN FREEHOLDERS FOR THE COUNTY OF SALEM TO APPROVE APPLICATION FOR THE HEALTH COMMUNITY DEVELOPMENT 2013 GRANT

Freeholder Vanderslice moved for the adoption of these three resolutions, with Freeholder Timberman seconding his motion. As there was no discussion, the motion for adoption of the foregoing resolutions carried a hand vote of 6/0.

### PUBLIC SAFETY COMMITTEE - Cross, Laury, Ware

R. 2014-131

**PUBLIC SAFETY** 

A RESOLUTION APPROVING THE RETIREMENT OF K-9 BEN AND HIS ADOPTION BY HANDLER SGT. ROBERT HANS

R. 2014-132 PUBLIC SAFETY

RESOLUTION TO APPROVE THE PURCHASE OF EXPERT OPINION SERVICES FOR THE SALEM COUNTY PROSECUTOR'S AND SHERIFF'S OFFICES (\$15,000 – THE ROGERS GROUP, LLC)

Deputy Director Cross moved for the adoption of these two resolutions, with Freeholder Ware seconding his motion. As there was no discussion, the motion for adoption of the foregoing resolutions carried a hand vote of 6/0

# TRANSPORTATION, AGRICULTURE & CULTURAL AFFAIRS COMMITTEE – Ware, Cross, Timberman, R. 2014-133

TRANSPORTATION, AGRICULTURE & CULTURAL AFFAIRS

RESOLUTION APPROVING AN ADDENDUM TO THE LEASE WITH SOUTHERN RAIL OF NEW JERSEY FOR SALEM BRANCH RAILROAD FOR THE COUNTY OF SALEM

R. 2014-134

TRANSPORTATION, AGRICULTURE & CULTURAL AFFAIRS

RESOLUTION AUTHORIZING THE SALEM COUNTY DEPARTMENT OF CULTURAL AFFAIRS AND TOURISM TO APPLY FOR LOCAL ARTS PROGRAM (LAP) FUNDS FOR THE COUNTY OF SALEM

R. 2014-135

TRANSPORTATION, AGRICULTURE & CULTURAL AFFAIRS

RESOLUTION APPROVING A CONTRACT FOR RAILROAD ENGINEERING SERVICES WITH ALAIMO GROUP (\$50,000)

Freeholder Ware moved for the adoption of the three resolutions, with Deputy Director Cross seconding his motion.

Freeholder Timberman guestioned if the \$50,000 was for the whole engineering.

CFO Coleman stated it is for a portion. This is all he can do with his budget right now.

As there was no further discussion, the motion for adoption of the foregoing resolutions carried a hand vote of 6/0.

# PUBLIC WORKS COMMITTEE - Laury, Ware, Acton

RESOLUTION 2014-136 PUBLIC WORKS

RESOLUTION APPROVING THE EXECUTION OF CHANGE ORDER #1
BALLINGERS MILL DAM, COUNTY BRIDGE #10124 (17C0107) ON DARETOWN ROAD,
COUNTY ROAD #635 IN ALLOWAY TOWNSHIP FOR THE COUNTY OF SALEM
(\$182,230 - FRED M. SCHIAVONE CONSTRUCTION COMPANY, INC.)

RESOLUTION 2014-137 PUBLIC WORKS

RESOLUTION REVISING A CONTRACT FOR THE REVITALIZATION OF THE EXTERIOR OF 96-98 MARKET STREET FOR THE COUNTY OF SALEM (SICKLER CONSTRUCTION, LLC)

RESOLUTION 2014-138 PUBLIC WORKS

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE COUNTY OF SALEM AND SALEM COUNTY IMPROVEMENT AUTHORITY FOR SOLID WASTE DISPOSAL

Freeholder Ware moved for the adoption of these three resolutions, with Freeholder Bobbitt seconding his motion. As there was no discussion, the motion for adoption of the foregoing resolutions carried a hand vote of 6/0.

#### **UNFINISHED BUSINESS**

Freeholder Cross updated the board on the outcome of the Administration Committee meeting regarding lowering the salary for County Counsel. It was determined that the additional counsel is warranted and it has happened in the past.

Freeholder Bobbitt appreciates the committee checking it out but felt that with reduced responsibility the salary should be looked at and reduced.

### **NEW BUSINESS**

Freeholder Vanderslice made a motion to reduce the tax rate by 1 cent and include it in the budget introduction on March 5<sup>th</sup> with Deputy Director Cross seconding his motion.

Freeholder Timberman stated she likes the idea but where would the money come from.

Freeholder Vanderslice is comfortable with it coming from surplus.

Freeholder Bobbitt agrees with Freeholder Vanderslice and appreciates his work on the budget since he's come on board and appreciates the outstanding job Katie has been doing with her efforts with the Gloucester County contract and getting the surplus back. All in favor of reducing by a penny.

Freeholder Ware stated he appreciates Freeholder Vanderslice's work on the budget the past years and would also like to see a savings to the taxpayers. He would have liked to have had prior notice to this tonight but for this also.

As there was no further discussion, the motion to reduce the tax rate by 1 cent carried by roll vote of 6/0 Deputy Director Cross, for; Freeholder Vanderslice, for; Freeholder Ware, for; Freeholder Bobbitt, for; Freeholder Timberman, for and Director Acton, for.

### FREEHOLDER COMMITTEE REPORTS

# Freeholder Vanderslice- Health & Human Services Committee

There is one septic plan waiting for review; the updated Building a House is Salem County booklet is available in the Health & Human Services Office; public preparedness risk communication seminar will be held twice this year, the next meeting is tentatively scheduled for March 31<sup>st</sup>; have an \$11,000 grant that will be used for a walkway in Oldmans Township and the Health Department is launching a food council. Thoughts and prayers go out to the family of long time Health Department employee James Warner.

### Freeholder Cross - Public Safety Committee

Prosecutors Office has done some restructuring; Sheriff continues to look at additional lines of revenue sources; 911 Center is taking funds left from a bond; cleaning issue is being addressed and is making some improvement; there will be a tabletop on March 8<sup>th</sup>, 9:00 at OEM; Improvement Authority reorg on February 3<sup>rd</sup> with Ms. Bestwick being sworn in as a new member and Bob Widdifield is the new chairman.

### Freeholder Ware - Transportation, Agriculture & Cultural Affairs Committee

Moving forward with rehabilitation of railroad, phase 6 (Bailey Street to East Lake Road) is 97 percent complete; separate railroad engineering contract with Alaimo group to get us to phase 7 (East Lake Road to Mannington-Yorktown Road); Cultural & Heritage Commission is promoting NJ 350 and B. Harold Smick has been named the County Historian.

# <u>Freeholder Timberman – Social Services Committee</u>

Commission on Women luncheon honoring Women of Achievement is on March 29<sup>th</sup> at noon at the Washington Club; next meeting February 27<sup>th</sup>, 6:30 at the Ware Building; the Bookmobile is on it's last leg and the Vo-Tech has a bus that we may be able to retrofit and deliver service.

### Director Acton - Administration Committee

We have a new vendor to manage our website; our facebook is up and running; the One Stop is being turned over to the Board of Social Services and Office on Disabilities Services are putting out a newsletter.

## **PUBLIC COMMENT**

Anyone wishing to speak please speak clearly and state your name and address for the record.

Each speaker will have **TWO MINUTES** to speak. The Clerk of the Board (COB) will keep track of the time for each speaker. When addressing questions concerning personnel issues with the County of Salem no names will be used at any time.

Martha Rogers, Pennsville, expressed interest on what's going on with the traffic light.

Freeholder Bobbitt stated the light is up and it's basically out of our hands.

Ms. Rogers announced the celebration of the 300 year existence of the Old Swedes Church on March 29<sup>th</sup> at 11:00 am at the end of Church Landing Road.

Lisa Hogate, Pennsville, announced the 10<sup>th</sup> Anniversary of the New Sweden Heritage Monument in Pennsville on June 10<sup>th</sup>. She has two castings that she would like to see hanging in the courthouse for the history and a proclamation on the day of the anniversary.

# Maggie Maxwell Mood, Alloway, asked:

- 1. If 96-98 is the old Surrogates Building
- 2. If Health Community Development grant new or renewed. Director Acton stated the grant is for physical activities and to reduce obesity.
- 3. If we are hiring new employees at the county. Freeholder Cross stated the Sheriff is creating the position of confidential assistant to the warden to assist in the processing of out of county inmates. There was further discussion about this position and if employees who were laid off qualified for the position. As a constitutional officer, the Sheriff is responsible for staffing needs within his department. Freeholder Cross also explained the gardener position.

Patty Bomba, Carneys Point, discussed concerns about the special services programs that are in jeopardy and asked where education falls in the Freeholders priorities. Director Acton stated it falls very high because they shape and mold our future. This has just been brought to our attention tonight and we have not had time to digest it.

Freeholder Bobbitt stated he is the new liaison and with her help and the Freeholder Board we will get these issued resolved.

Director Acton thank everyone for coming.

Deputy Director Cross made a motion to adjourn, second by Freeholder Vanderslice, carried 6/0 at 8:29 pm.

Respectfully submitted,

Kevin Crouch Clerk of the Board